

School District No. 69 (Qualicum)



REGULAR BOARD MEETING MINUTES

TUESDAY, MARCH 8, 2016

7:00 PM

THE FORUM

PARKSVILLE CIVIC & TECHNOLOGY CENTRE

ATTENDEES

Trustees

Eve Flynn	Chairperson
Elaine Young	Vice Chairperson
Julie Austin	Trustee
Jacob Gair	Trustee
Barry Kurland	Trustee

Administration

Rollie Koop	Superintendent of Schools
Ron Amos	Secretary Treasurer
Gillian Wilson	Assistant Superintendent
Ryan Hung	Assistant Secretary Treasurer
Chris Dempster	General Manager of Operations
Karin Hergt	Executive Assistant (Recording Secretary)

Education Partners

Mount Arrowsmith Teachers' Association (MATA)
Canadian Union of Public Employees (CUPE) Local 3570
Qualicum District Principals/Vice Principals' Association (QDPVPA)
District Parent Advisory Council (DPAC)

1. CALL TO ORDER

Chair Flynn called the meeting to order at 7:00 p.m.

2. ACKNOWLEDGEMENT OF TRADITIONAL TERRITORY

Chair Flynn acknowledged that the Board was meeting on the traditional territory of the Coast Salish people and thanked the Qualicum and Nanoose First Nations for sharing their shared territories with the District.

International Day of Women

3. ADOPTION OF THE AGENDA

16-18R

Moved Trustee Kurland *Seconded* Trustee Young

THAT the Board of Education of School District No. 69 (Qualicum) adopt the agenda as amended.

CARRIED UNANIMOUSLY

4. APPROVAL OF THE CONSENT AGENDA

- a. Approval of Regular Board Meeting Minutes as amended: February 23, 2016
- b. Ratification of In Camera Board Meeting Minutes: February 16, 2016
- c. Ratification of Voucher No. 16-02 in the amount of \$2,364.090.20
- d. Ministry News Releases
 - Support Dry Grad to give students safe, alcohol-free celebrations
 - Nominations open for Child Care Awards of Excellence
 - Design unveiled for Aboriginal Youth Sports Awards
 - Grants connect students with training for jobs of tomorrow
- e. Reports from Board Representatives to Outside Organizations
 - Vancouver Island School Trustees' Association – Trustee Flynn
 - Oceanside Building Learning Together Society – Trustee Young
 - Tribune Bay Outdoor Education Center Society – Trustee Austin
- f. Status of Action Items - March 2016

16-19R

Moved Trustee Gair *Seconded* Trustee Austin

THAT the Board of Education of School District No. 69 (Qualicum) approve the consent agenda items of the Regular Board Meeting of March 8, 2016, as amended.

CARRIED UNANIMOUSLY

5. DELEGATIONS AND PRESENTATIONS

- a. **Science, Technology, Robotics, Engineering and Math (STREAM) Program**
Sarah Hung, Teacher of the STREAM program at Arrowview Elementary School, provided the board with an overview of the learning that takes place in the program. Students then showcased the products they have created, including a video game, sumo bot, kinetic energy vehicle, and Lego® Mindstorms. Students have also made birdhouses and First Nations paddles.

Ms. Hung noted that student held a Maker Fair on Saturday, March 5th, where the products being sold were all made by students. The event raised \$540.00 in one hour with the proceeds being donated to the BCSPCA.

6. BUSINESS ARISING FROM THE MINUTES

None

7. TRUSTEE HIGHLIGHTS**Trustee Young**

- Acknowledged International Women's Day
- Expressed her pleasure at seeing Anti-bullying day being reframed to Kindness Day at Springwood Elementary School.
- Referred to a recent news article about a new nature immersion camp in the area, and noted that the Qualicum School District already offers a similar year-round primary program through the SOLE (Sustainable Outdoor Learning and Exploration (SOLE) Primary Program at Nanoose Bay Elementary School.

Trustee Kurland

- Compared the life cycle of education to that of frogs and stressed the importance of exploratories which connect students to nature and create an awareness of the earth and the life that exists on it. During his consideration of the frogs' life cycle, he also discovered that frog calling is related to the moon's cycle.

Trustee Gair

- Found the Vancouver Island School Trustees Associations Spring Conference informative and entertaining. He enjoyed meeting other Vancouver Island trustees and attending the joint presentation on the new curriculum by Rod Allen, Superintendent of the Cowichan Valley School District, Jennifer McRae, Assistant Deputy Minister (MoE) and Jim Iker, BCTF President.

Trustee Austin

- Attended the Heritage Fair at Qualicum Beach Elementary School where students provided a different perspective on their heritage projects and tied their learning about the struggles and challenges of refugees to their own family's immigration stories, including the barriers they experienced with language and culture. The food they provided was also delicious.

Trustee Flynn

- Experienced a new way of conferencing at Nanoose Bay Elementary School. The entire school was used to showcase exhibits of students' work including art, Makerspace and Technological/Mechanical projects. She noted that education is now taking students down many different pathways with a variety of learning styles and integration of relevant life and skills training. It also provides a different format for parents to see the work of their children as well as others.

8. MOUNT ARROWSMITH TEACHERS' ASSOCIATION (MATA)

Norberta Heinrichs, President, recognized International Women's Day on behalf of MATA by acknowledging all the women of the world that are still fighting against inequality, inequity and sexism and presented each person at the Board table with a spray of carnations to acknowledge the women in the room for their contributions for moving positively and inclusively forward. She suggested that the men use their flowers to acknowledge in reality or symbolically the influential women in their lives.

Ms. Heinrichs then reported that a delegation from MATA is preparing to attend the upcoming BCTF Annual General Meeting being held March 12-15, 2016, and celebrating its 100th Anniversary of the founding of the BC Teachers' Federation.

She stated that MATA is in the process of finalizing discussions for the Staffing Agreement and the draft two-year calendar. She thanked the Senior Administration team for allowing the process to involve the MATA Executive and its staff representatives at various stages of the processes, creating a spirit of interest-based discussions and collaboration.

Ms. Heinrichs also stated that she will be relying on her colleagues to provide feedback to a question from trustees as to what last year's budget increase to staffing achieved and wished everyone a restful spring break.

9. CANADIAN UNION OF PUBLIC EMPLOYEES (LOCAL 3570)

No report

10. DISTRICT PARENT ADVISORY COUNCIL (DPAC)

Jalyn Sorg, Co-Chair, provided the following DPAC update via written submission after the Board meeting:

- DPAC will be hosting presentations by Gary Anaka on April 13th with plans for a presentation to students during the day and to parents in the evening.
- DPAC will be hosting a Parent Evening on Monday April 25th at the Quality Resort Bayside.
- The next DPAC meeting will be held on March 30th at Qualicum Commons
- DPAC sponsored four parents from the District to attend the Vancouver Island Parents Conference held in Victoria on February 27, 2016.
- Eight parents attended the DPAC Treasurers' Workshop presented by the District's Secretary Treasurer, Ron Amos, on February 29th.

11. PUBLIC QUESTION (WRITTEN) AND COMMENT PERIOD (10 MINUTES)

None

12. ACTION ITEMS**a. 2016/17 and 2017/18 District School Calendars**

Assistant Superintendent Wilson reviewed the process taken to collaborate with the local unions on a two-year calendar and to provide opportunities for feedback from staff and parents on the calendars prior to being recommended for approval by the Board.

16-20R

Moved Trustee Austin *Seconded* Trustee Young

THAT the Board of Education of School District No. 69 (Qualicum) approve, as presented, the District School Calendars for the 2016/17 and 2017/18 school years with the provision that, by May 31st, all schools will distribute to parents/guardians a copy of the final School Calendars 2016/17 and 2017/18 that includes all the provisions stipulated in the *School Act*, and the *School Calendar Regulation 314/12*.

CARRIED UNANIMOUSLY

b. 2016/17 and 2017/18 CEAP School Calendars**16-21R**

Moved Trustee Kurland *Seconded* Trustee Gair

THAT the Board of Education of School District No. 69 (Qualicum) approve school calendars for the Collaborative Education Alternative Program (CEAP) School Calendars for the 2016/17 and 2017/18 school years as presented.

CARRIED UNANIMOUSLY

c. 2016/17 and 2017/18 False Bay School Calendars**16-22R**

Moved Trustee Gair *Seconded* Trustee Young

THAT the Board of Education of School District No. 69 (Qualicum) approve school calendars for False Bay School for the 2016/17 and 2017/18 school years as presented.

CARRIED UNANIMOUSLY

d. 2016/17 Staffing Process

Superintendent Koop stated that the Board is on the cusp of signing a Staffing Agreement with the local teachers' union, which would move the staffing timeline forward dramatically in an attempt to settle staffing in schools as quickly as possible to provide understanding to staff of where they will be working in the fall. Therefore, staff are requesting that the Board provide the Assistant Superintendent and the Director of Human Resources the authorization to move ahead with that plan in anticipation of approval of the budget.

It was noted that staffing adjustments could be made if the budget so dictates.

16-23R

Moved Trustee Austin *Seconded* Trustee Kurland

THAT the Board of Education of School District 69 (Qualicum) authorize the Assistant Superintendent and the Director of Human Resources to commence with the staffing process subject to any further revisions required upon approval of the 2016/17 Operating Budget.

CARRIED UNANIMOUSLY

13. INFORMATION ITEMS**a. Educational Programs Update**

Assistant Superintendent Wilson reported on the following district initiatives:

- Members of the Curriculum Implementation Day Planning Committee will be reviewing feedback from the February 19th Curriculum Implementation Day to shape the sessions for the next one scheduled on April 25, 2016.
- The Arrowsmith Community Enhancement Society held community celebration at Errington Elementary School on March 7th to showcase all of the projects they had completed together.
- Thank you to teachers for successful conferencing with parents on Thursday night and Friday, which were well attended at all grade levels.
- School District 69 was fortunate to be one of the BC school districts to receive a \$5000 grant towards skills training access and staff are determining how to allocate that funding.
- Spring Break will begin March 14 and, while many are anticipating a break, it was acknowledged that some students will miss the structure and positive aspects and opportunities of attending school during that time.

b. Education Planning Update

Superintendent Koop stated that there is a great deal of planning work taking place at this time of year and it is exciting to see the work going on from the conversations that have taken place regarding the implementation of the redesigned curriculum. He then referred to the Action Framework for 2015-16 document provided in the agenda package, noting that the District is in the midst of a 5-year strategic plan that was developed in 2013. He noted the four key priorities established through the collaboration process and reviewed the some of the initiatives that have taken place at both the school and district levels to support the annual work being done in each area.

As part of the Framework for Enhancing Student Learning the Board can expect the Action Framework to be presented again in the early fall with less of a retrospective and more of a prospective view. The document provides a broad view to share with teachers, parents and students and provides a means of

communicating to the public what is being done in the District to support the Strategic Plan.

Superintendent Koop noted that, during conversations occurring throughout the District in relationship to curriculum, people treat the four key priorities as an active and live part of the work they do each day.

14. CORRESPONDENCE ATTACHED

None

15. POLICY

a. Board Bylaw 5: Parent/Student Appeals to the Board of Education

16-24R

Moved Trustee Flynn *Seconded* Trustee Young

THAT the Board of Education of School District No. 69 (Qualicum) approve third and final reading to adopt the revisions to Board Bylaw 5: *Parent/Student Appeals to the Board of Education* and its attendant Administrative Procedures, at its Regular Board Meeting of March 8, 2016.

CARRIED UNANIMOUSLY

b. Board Policy 6240: Resolution of Complaints

16-25R

Moved Trustee Flynn *Seconded* Trustee Gair

THAT the Board of Education of School District No. 69 (Qualicum) approve third and final reading to adopt the revisions to Board Policy 6024: *Resolution of Complaints* and its attendant Administrative Procedures, at its Regular Board Meeting of March 8, 2016.

CARRIED UNANIMOUSLY

c. Board Policy 3030: Framework for Enhancing Student Learning

16-26R

Moved Trustee Flynn *Seconded* Trustee Kurland

THAT the Board of Education of School District No. 69 (Qualicum) approve second reading to adopt Board Policy 3030: *Framework for Enhancing Student Learning* (formerly titled *School Planning Councils*) at its Regular Board Meeting of March 8, 2016.

CARRIED UNANIMOUSLY

16-27R

Moved Trustee Flynn *Seconded* Trustee Kurland

THAT the Board of Education of School District No. 69 (Qualicum) approve third and final reading to adopt Board Policy 3030: *Framework for Enhancing Student Learning* at its Regular Board Meeting of March 8, 2016.

CARRIED UNANIMOUSLY

d. Board Policy 4004: Purchasing and Disposal of Supplies and Equipment

16-28R

Moved Trustee Flynn *Seconded* Trustee Kurland

THAT the Board of Education of School District No. 69 (Qualicum) approve second reading to adopt Board Policy 4004: *Purchasing and Disposal of Supplies and Equipment*, and its attendant Administrative Procedures, at its Regular Board Meeting of March 8, 2016.

CARRIED UNANIMOUSLY

e. Board Policy 4046: Financial Reporting

16-29R

Moved Trustee Flynn *Seconded* Trustee Young

THAT the Board of Education of School District No. 69 (Qualicum) approve second reading to adopt Board Policy 4046: *Financial Reporting* and its attendant Administrative Procedures, at its Regular Board Meeting of March 8, 2016.

CARRIED UNANIMOUSLY

f. Board Policy 4096: School-Generated Funds

16-30R

Moved Trustee Flynn *Seconded* Trustee Gair

THAT the Board of Education of School District No. 69 (Qualicum) approve second reading to adopt the revisions to Board Policy 4096: *School-Generated Funds* and its attendant Administrative Procedure, at its Regular Board Meeting of March 8, 2016.

CARRIED UNANIMOUSLY

16. TRUSTEE ITEMS

Trustee Young noted that the date for the Nanoose First Nation’s Daycare’s parent workshop on protection of pre-school children is March 11th and not March 4th as indicated in her report from the Oceanside Building Learning Together Society meeting.

17. NEW OR UNFINISHED BUSINESS

None

18. PUBLIC QUESTION PERIOD

None

19. ADJOURNMENT

Trustee Gair moved to adjourn the meeting at 8:13 p.m.

Original signed copy on file

CHAIRPERSON

SECRETARY TREASURER